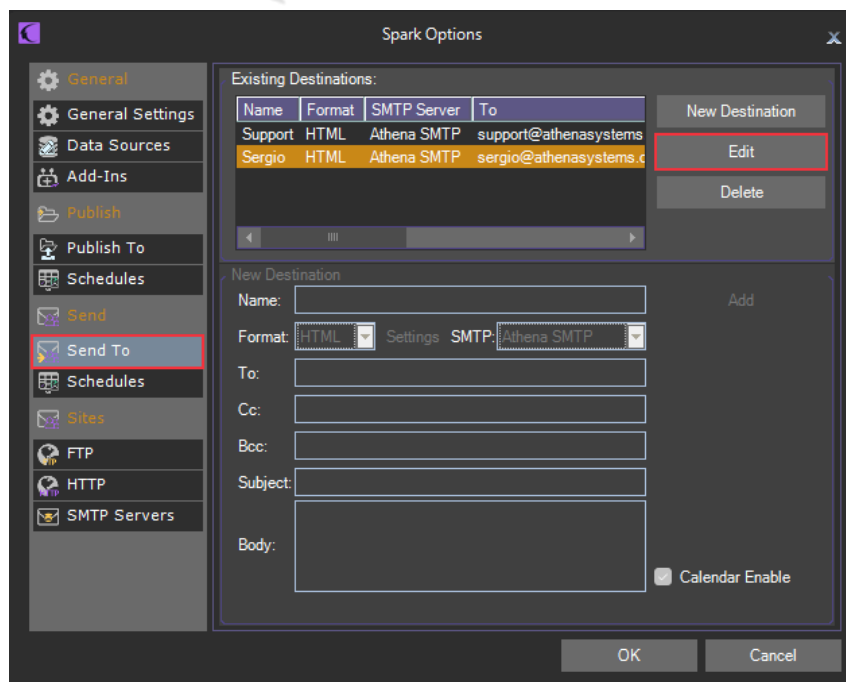
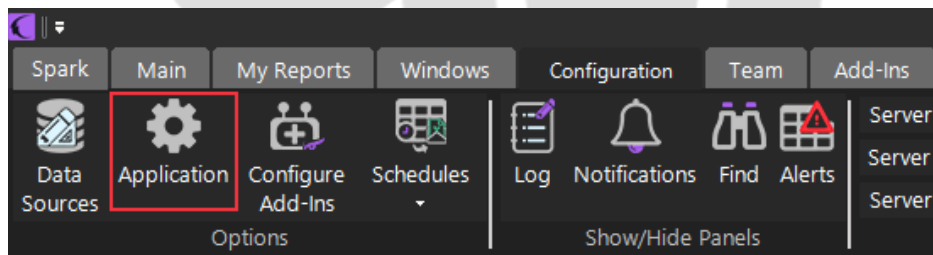


## Send dated reports to a destination in Spark

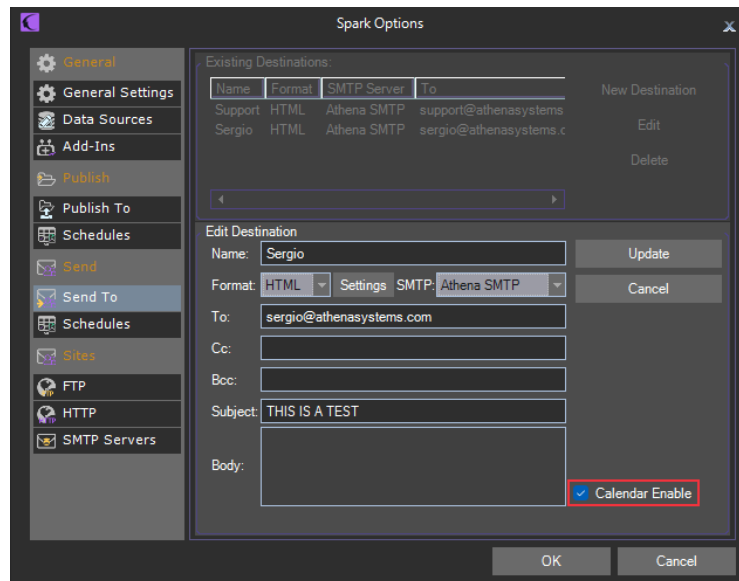
Sent to a Destination in Spark allows you to send a report to an email destination. In this tutorial, we will see how to include the date in the subject once this report is sent.

First of all, [you must configure your destination from Spark options](#).

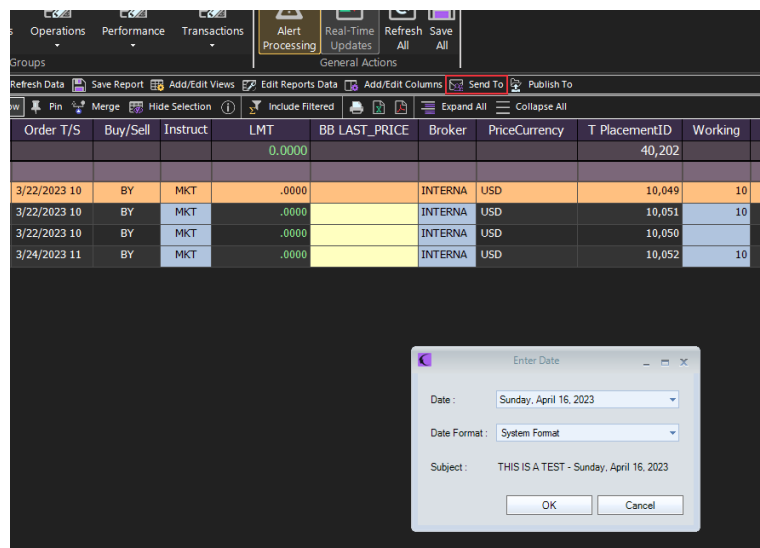
Once your destination is ready, you will need to select it and click on 'Edit':



Once you click on 'Edit', you just have to mark the 'Calendar Enable' checkbox and click on 'Update'. Save your changes by clicking 'OK' before closing the window.



Open the report you would like to share and click on 'Send To' within the tools bar. A window will appear, in which you can select the date and its format, as well as reviewing how the subject will appear on the email that your destination will receive.



Press OK when you are ready. Soon, your destination will receive an email like the following:



THIS IS A TEST-Sunday, April 16, 2023 - Message (HTML)

Athena Systems (no-reply@athenasystems.com)  
To: [Redacted]

Transaction (H) - History (use with Date Ranges tab).zip  
230 KB

### Transaction History

	Symbol	Description	Account	ClOrdID	Settle CCY	Custodian	Trade Date	Settle Date	Trans Type	Net Money (settle)	Quantity	Exec Price
TOTAL										1,954,614,658.42		
	ZVZT	TEST LTD/THE COMMON STOCK (US)	-	2022103110	USD	-	10/31/2022	11/02/2022	BY			.0000
	IBM US	International Business Machines Corp.	-	2022103113	USD	-	10/31/2022	11/02/2022	BY			.0000
	UKT 1 1/4 07/22/27	UNITED KINGDOM GILT	-	2022110310	GBP	-	11/03/2022	11/04/2022	BY			.0000
	UKTI 1 1/4 11/22/27	UNITED KINGDOM I/L GILT	-	2022110316	GBP	-	11/03/2022	11/04/2022	BY			.0000
	ALDVI FP	Advicenne		2022110710	EUR		11/07/2022	11/09/2022	BY			.0000



## CONTACT US

Email: [support@athenasystems.com](mailto:support@athenasystems.com)

Website: [www.athenasystems.com](http://www.athenasystems.com)

### AMERICAS:

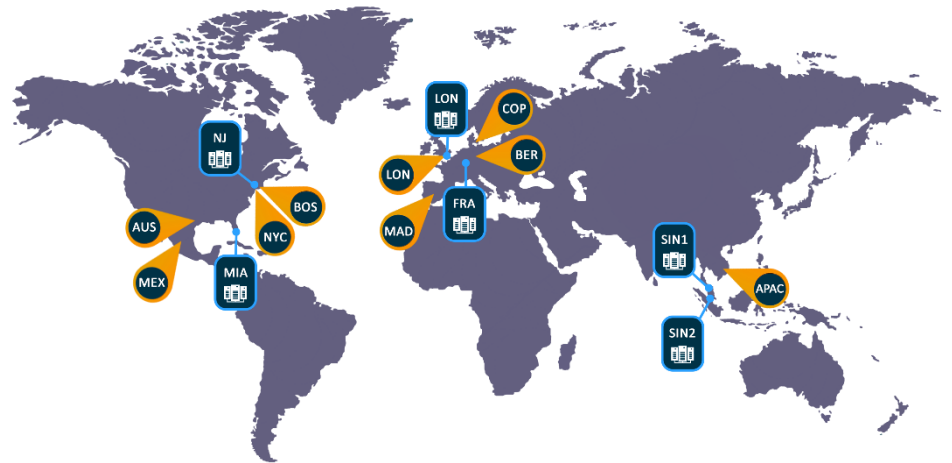
1411 Broadway, 16th Floor  
New York, New York 10018, USA

### UK, EUROPE & MIDDLE EAST:

Carrera de San Jerónimo, 17  
28014 Madrid, SPAIN

### APAC:

11 Doan Van Bo, 23<sup>rd</sup> Floor  
Ward 12, District 4, 700000, Ho Chi Minh City, VIETNAM



[Visit the Spark Help Portal](#)