

## How to change Date Ranges

There are two types of reports in Spark, those that are date-driven and those that aren't. A good example of non-date-driven is Transaction (C), the current transaction, which always belongs to the current day.

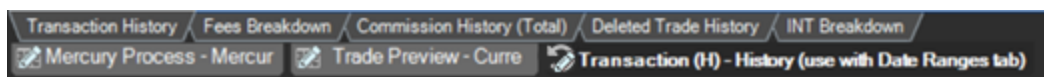
An example of a date-driven report is, on the other hand, the transaction history -Transaction (H)-. On this one, you need to choose a start and an end-date. At a visual level, the main difference is that those date-driven reports will have this symbol:



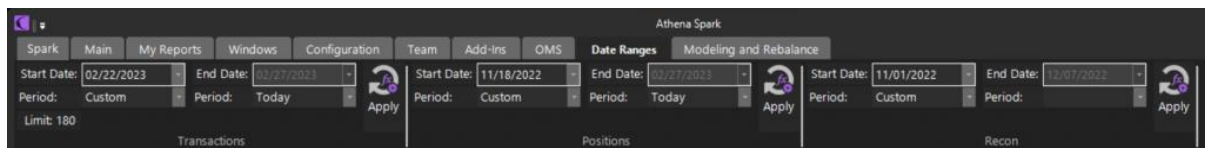
While the non-date-driven will carry this other symbol:



As you can see here:



To change the dates, open the Date Ranges section.



The user can choose on each of the sections -Transaction, Position, and Recon- a start-date, and end-date, and a period -which can be 30 days, 60 days...-. If you want to see specific dates

for the Position history report -Position (H)- you will modify the dates in the Position section. And the same for Transaction and Recon reports.

Select the dates of your preference and click on 'Apply'.

Now open 'My Reports' tab and select Position (H) report. Once it's opened, you'll see the information between the dates you selected in the previous step.

TypeCode	Account	SecurityID	Settle Currency	Date	Symbol	Custodian	ClOrdID
		6,403,090					
BOND	CREDIT	65,317	USD	11.08.2022	F 0 03/15/26 Corp	GSCO	2023010610
EQUITY	CREDIT	42,746	USD	11.08.2022	F US	GSCO	20230106125
BOND	CREDIT	65,318	USD	11.08.2022	UBER 0 12/15/25 Corp	MSCO	20230106240
EQUITY	CREDIT	56,599	USD	11.08.2022	UBER US	MSCO	20230106355
EQUITY	CREDIT	65,319	USD	11.08.2022	WFC 3.9 PERP	JPM	20230106470
EQUITY	CREDIT	57,881	USD	11.08.2022	WFC US	BAML	20230106585
BOND	-	65,318	USD	11.08.2022	UBER 0 12/15/25 Corp	-	2023011310_OL
EQUITY	-	65,319	USD	11.08.2022	WFC 3.9 PERP	-	20230113100_OL
BOND	-	65,318	USD	11.08.2022	UBER 0 12/15/25 Corp	-	20230113103_OL
EQUITY	-	56,599	USD	11.08.2022	UBER US	-	20230113106_OL
EQUITY	-	57,881	USD	11.08.2022	WFC US	-	20230113109_OL
EQUITY	-	57,881	USD	11.08.2022	WFC US	-	20230113112_OL
EQUITY	-	57,881	USD	11.08.2022	WFC US	-	20230113113_OL
EQUITY	-	57,881	USD	11.08.2022	WFC US	-	20230113116_OL
EQUITY	-	56,599	USD	11.08.2022	UBER US	-	2023011319_OL
EQUITY	-	65,319	USD	11.08.2022	WFC 3.9 PERP	-	2023011322_OL
BOND	-	65,318	USD	11.08.2022	UBER 0 12/15/25 Corp	-	2023011325_OL
EQUITY	-	56,599	USD	11.08.2022	UBER US	-	2023011328_OL

Notice that when you type a different date, the 'Apply' button turns red. This is because we need to confirm the new days by clicking on 'Apply', which after loading, it will display the trades executed on the new date range.



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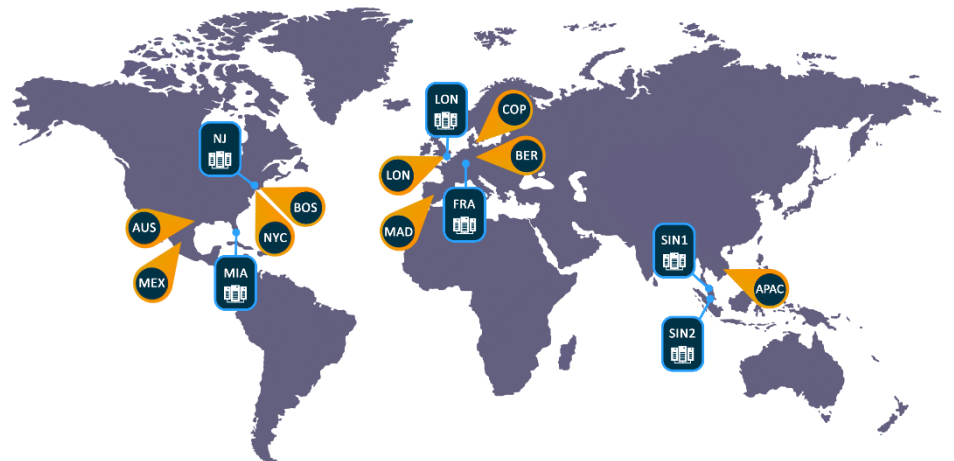
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